

**Part 1 Student Information**

Last Name	Previous Last Name (if any)	First Name	Middle Name	Student ID or *SSN if ID unknown
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Address (number, street, and apt. or suite no.)

City	State	ZIP Code	Country (if not USA)
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Date of Birth (MM/DD/YYYY) / /	Email Address	Telephone Number ( ) -	Telephone Type <input type="checkbox"/> Home <input type="checkbox"/> Mobile <input type="checkbox"/> Work
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Level <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Not Hispanic/Latino	Race: <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African-American <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> White
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US Citizenship:  (1) U.S. Citizen  (2) Non-Resident Alien Living in U.S.  (3) Resident Alien/Other Non-Citizen  (4) Undocumented HB 144  
 (5) Non-Resident Alien Not Living in U.S.  (6) Undocumented  (7) U.S. Non-Citizen National

**Utah Residency Status:** Students who are admitted to the University via this form are considered non-matriculated, or “quick admitted” and are given a residency status of non-resident. Because non-credit courses generally charge a flat fee, a student’s residency will not affect the fee assessment. However, if you have not done so already and would like to apply for Utah Residency, you may do so at <http://www.usu.edu/admissions/residency/>.

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation, or is any such charge now pending against you?**  
 Yes  No *If yes, you must complete the form online at [www.usu.edu/admissions/background/rcde](http://www.usu.edu/admissions/background/rcde).* Be aware that your admission and/or enrollment may be delayed.

**Payment Source:**  Self  Sponsorship  If Sponsored, Name of Sponsor:

**Part 2 Course Information**

Semester & Year	Subject	Course # (4 digits)	Credits	Course Title	Instructor

**Part 3 Student Account Receivable Procedures and Agreement to Pay Tuition and Fees**

**Dropping / Withdrawing from Courses:**  
 I understand that by registering for courses at Utah State University (USU), I am reserving a seat in that class. It is my responsibility to drop courses I do not plan to attend. Once registered for courses, I am obligated to pay for them unless I drop them or withdraw from school during the 100% refund period. If I drop or withdraw after the 100% refund period, I am obligated to pay tuition and fees according to the refund schedule.

**Billing Statement:**  
 I acknowledge that I will not be receiving a paper billing statement from USU. It is my responsibility to check my online student account for tuition and fee statements, balances, as well as deadlines, refund dates and fee information.

**Financial Aid Repayment:**  
 I agree to immediately return any financial aid to USU that I have received and I am later determined to be ineligible for. Ineligibility for financial aid could be the result of, but not limited to, (1) dropping courses and reducing the number of credit hours that were used to determine my eligibility, (2) dropping out of school, (3) receiving third party credits or any other financial assistance that will reduce the amount of financial aid I am eligible for and (4) not receiving passing grades. (Not applicable to non-credit courses).

**Late Fees:**  
 I agree to pay a late fee of \$100.00 if I have not enrolled in the Tuition Installment Plan (TIP) and my account balance is not paid in full by the third week of class. (May not be applicable to non-credit courses).

**Agreement to Pay Tuition and Fee Charges:**  
 In consideration of the University allowing me to register for courses, I promise to pay USU, Logan, Utah, tuition and fees (principal) assessed to me for those courses. Also, I agree to pay for any additional fees and interest charges that are assessed to my student account. In the event I default on this agreement and it becomes necessary to place this account with an outside collection agency, I agree to pay interest on my account at a rate of 12.00% per annum. I also agree to pay collection fees, not to exceed 50% of the original principal balance, plus any court and/or attorney fees resulting in the enforcement of this agreement. Any collection costs stated above are in addition to the principal, fees and interest due on my account. In the event of default of any of the terms of this agreement, I hereby give to the USU Controller, or his/her designee, authorization to apply all monies due me from USU to any delinquent portion of this note until the principal, fees, interest and costs are paid in full. I agree that USU may repay my account balance from any TITLE IV funds (financial aid) due to me. I agree to allow USU to report delinquent and defaulted loans to credit reporting agencies. I understand and agree that USU or anyone working on its behalf may contact me by any electronic means such as text messaging, email, etc., and at the phone number I have provided to USU by manually dialing the number or by using automated dialing technology. I understand that all outstanding tuition and fees account balances are qualified educational loans under the I.R.C. §221 and are extended with the express understanding that future repayment shall be made to the University. I further understand that my acceptance of these terms represents my acknowledgement and acceptance that my tuition account balance qualifies as a qualified education loan under I.R.C. §221 and as such, is exempt from discharge under federal bankruptcy code 11 U.S.C. §523(a)(8).

*I acknowledge that I have read and understand the Utah State University Student Account Receivable Procedures and Agreement to Pay Tuition and Fee Charges and I agree to its terms, conditions and procedures.*

**Non-Credit Disclaimer:** By signing below, I understand that the course(s) for which I am registering are not for University credit and will not appear on a University transcript.

➔ **Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Office Use Only Fee and Registration Information**

Tuition/Fee Amount	Amount Paid	Balance Due	<input type="checkbox"/> Cash <input type="checkbox"/> Sponsor	Registered by & Date
			<input type="checkbox"/> Check # _____	

\*Utah State University (USU) must acquire your correct identifying number to file certain information returns with the IRS and to furnish a statement to you. For students, this will be your social security number (SSN). If you fail to furnish your correct SSN or individual taxpayer identification number (ITIN) to the requester (USU), you are subject to a penalty of \$50 unless your failure is due to reasonable cause and not to willful neglect. (See IRS form W-9S).